

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Wednesday, August 6, 2015 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin.

Present: Chairman Van Dyck, Supervisor Katers, Supervisor Kaye, Supervisor Gruszynski, Supervisor Campbell

Also Present:

Beth Lemke (*Neville Museum Director*)
Neil Anderson (*Zoo Director*)
Matt Kriese (*Asst. Park Director*)
Rick Ledvina (*Park Manager*)
Brian Simons (*Library Director*)

Lori Denault (*Library – Finance Manager*)
Scott Anthes (*Golf Course Superintendent*)
Brian Lueth (*LTE Assistant*)
Supervisor Guy Zima
News Media and Other Interested Parties

I. Call to Order.

The meeting was called to order by Chairman Van Dyck at 5:35 p.m.

II. Approve/Modify Agenda.

The Agenda was modified to move Items 6 & 7 to follow Item 1.

Motion made by Supervisor Katers, seconded by Supervisor Kaye to approve as amended. Vote Taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of July 1, 2015.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

1. Review Minutes of:

a. Library Board (May 14, 2015).

Motion made by Supervisor Kaye, seconded by Supervisor Katers to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

b. Neville Public Museum Governing Board (June 8 & July 13, 2015).

Motion made by Supervisor Katers, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

Although shown in proper format here, Items 6 & 7 were taken at this time.

Communications

2. Communication from Supervisors Erickson and Lund re: Create a ticket surcharge whenever possible to go into a maintenance fund for the arena complex to replenish the capital fund; *standing item per motion at July meeting.*

Chair Van Dyck informed that a group of supervisors will be meeting prior to the August 10th Executive Committee meeting to discuss strategy. There is also a meeting scheduled with PMI for August 12. No action was taken on this Item.

Resch Centre/Arena/Shopko Hall

3. Complex Attendance for the Brown County Veterans Memorial Complex.

Motion made by Supervisor Gruszynski, seconded by Supervisor Katers to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Library

4. Budget Status Financial Report for June, 2015.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

5. 2015 Five-year Capital Improvement Plan (CIP).

Van Dyck stated that this is something that needs to be approved as bond counsel likes to see what the five year projection is; however, there is no commitment to any of these projects. When these projects come to fruition, more information will be provided for the Board's consideration and approval.

Motion made by Supervisor Kaye, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

6. Discussion and possible action re: Southwest Library Branch expansion.

Van Dyck stated that there was a motion made at the Library Board meeting on July 16 with regard to the expansion of the Southwest Branch library. The motion was to use the remainder of the 425 library renovation fund held by Public Works to fund the Southwest Branch renovation including furniture, fixtures, equipment and permits, pending funding of the optimum 2016 budget in full. This motion was carried and Van Dyck stated he talked to Kathy Pletcher about it because there is no way to ensure the funding of the optimum 2016 budget in advance of the project unless it were to be delayed to spring as the budget will not be finalized until this fall. Pletcher advised Van Dyck that since the Library Board did pass the optimum budget and pass it on to the County Executive that that was a request for the optimum budget to be funded so she was comfortable moving ahead with the motion without that condition.

Supervisor Campbell thought the optimum budget was approved and Van Dyck stated that it was, but the Library Board does not control funding so until the County Board actually approves the funding it is somewhat meaningless. Supervisor Kaye stated that they have been trying to start this project since February and Van Dyck explained that bids will expire soon. Van Dyck continued that the 425 library renovation fund contained \$300,000+ that was included in the Library's operating budget in 2011 and was earmarked for the replacement or repair of the elevator system. That specific money was not spent on the elevator system because once the \$1.5 million dollar bonding was in place and had to be spent for Central Library renovations, the determination was made to take the elevator money out of the bond money instead and these funds were then transferred out of the Library's budget and put into a fund intended for the Library's use but parked under the Public Works Department. Van Dyck continued that there is \$300,983 currently in this fund and the Library Board wants to use a portion of that for the renovation which would cost \$248,537. A balance of \$52,446 would remain which the Library Board wanted to utilize for parking lot renovations at the Central Library. It has also been determined since that motion was made that that money could also come out of the bond money instead so actually the preference would probably be to transfer the full \$300,938 back into the Library's operating budget to be used for those purposes. Van Dyck stated that the Ed and Rec Committee does not have jurisdiction over the 425 library renovation fund and the best we can do is approve the project and transfer it over to PD&T for them to create a resolution since the money is under their jurisdiction. Supervisor Katers asked why this Committee does not have any jurisdiction over the 425 fund and Van Dyck responded that that fund falls under Public Works. Director of Administration Chad Weininger explained further that this Committee has oversight over the Library, but PD & T has oversight of the fund. Katers clarified that the Ed and Rec Committee can make a recommendation to PD & T as to whether Ed and Rec wants it approved and whether Ed and Rec feels it is appropriate to spend the money on this project. Weininger indicated that that was correct and Ed and Rec would

ask PD & T to move forward with a resolution to fund it. If Ed and Rec does not support this, it would be received and placed on file. Van Dyck informed that he has been advised by the Chair of PD & T that if this is sent to PD & T they will hold a special meeting prior to the August County Board meeting to approve a resolution.

Katers felt there were so many things that have gone on with this topic since the last meeting of the Ed & Rec Committee that have not been communicated to him to allow him to make an appropriate decision. He would like to hear the Library Director's position, especially since there has been talk about closing the Southwest Branch. Katers would like to know why \$250,000 is being spent on a facility that has the potential to be closed. He is not a fan of closing any library, but he is not necessarily a fan of thinking that money can be thrown at branches when there are discussions of closure.

Supervisor Campbell stated that this Committee has not talked about shutting down the Southwest Branch and while Katers agreed with that, he stated that he has heard from constituents on this and he feels that this is an issue that needs to be discussed before spending funds on expansion of a facility that closure was contemplated on.

Kaye clarified that there are two different funds we are taking about. One is the levy fund of \$300,983 and there is a bond fund of \$980,000.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell for Corporation Counsel to draft a resolution to PD&T for a Special Meeting August 19, 2015 prior to County Board allocating \$248,537 (low bid of \$204,500 and \$44,037 of one-time cost) out of the Central Library Renovation Fund (Levy funds) accepting the low bid for the expansion of the Southwest Library Branch by Silvercrest Construction group. Plus an additional amount of \$120,000 to be allocated to Public Works Department (\$52,446 levy funds and \$67,554 of bond funds) for replacement of the parking lot at the Brown County Central Library. Prior to allocating any funds from the Central Library Renovation Fund that the Library Board signs an agreement that they will not close the Southwest Library. No vote taken.

Weininger clarified that this would all be coming out of the 425 fund, but the motion differentiates the levy portion of the fund versus the bond dollars of the fund. Basically when the bond was done, the bond dollars were to be used for the Central Library but there are additional levy dollars which do not have the stipulation to be used on the Central Library and this motion clarifies that for the drafting of the resolution. Van Dyck stated that the understanding was that the bond funds could only be used for Central Library purposes and the original thought was to use the balance of the \$300,000 for the parking lot but instead of using that balance of the \$300,000, that could be taken out of the bond money instead because the bond money can be spent for Central Library items. Katers felt that the 425 fund needs to be liquefied and his problem is that it is levy dollars. He felt that there is money that is sitting out there that has to be used for something and he hates the idea that we borrowed for it and it did not get spent on what it was borrowed for and now it is just free money sitting in an account.

Supervisor Gruszynski asked for additional background as to what that money was originally earmarked for because it was his understanding that it was to be used for a study for how to move forward with the Central Library. Library Director Brian Simons stated that although he was not at the Library when this all occurred, his understanding is that the original intent of the bond money was to be used for Boldt to do what needed to be done to get the full design and the full bit for what started at a \$23 million dollar project and then was reduced to a \$17 million dollar project after things were removed. Simons' understanding was that the bond money was to go forward to begin that process. Van Dyck stated that those funds were then diverted as the County Board made the decision not to spend the \$1.5 million dollars for the purpose of architectural services and it was then set aside for purposes of maintenance and renovation projects at the Central Library.

Weininger stated that all but \$980,000 of that money has been spent. He stated that all safety concerns of the building have been taken care of, but issues with some of the restrooms and HVAC issues have not been addressed. Weininger noted that they are looking at going to an RFP for energy projects as there is supposedly a possibility that through energy savings a large portion of those key items could be funded. Weininger also stated that when the County bonds, bond dollars cannot be held onto forever and a decision will have to be made by the end of the year whether or not to upgrade the Library or move the Library or make some other determination.

Van Dyck stated that the items on the project list are going to likely exceed the \$980,000 that is left or there are other ramifications to other things and that is why there is a stall on those funds. It does not make sense to spend any more of it unless there is a commitment to go above and beyond it. Gruszynski stated that that makes sense and he is going to support the expansion and he wants to see that happen, but he also does not want to see us rob Peter to pay Paul to do it and he felt the way to do this was to not touch the 425 fund. He would like to see this taken out of the general fund and sent to the full County Board and he indicated that he would support that but he will not vote to take it from the Central Library.

Van Dyck asked Simons to talk about the closure issue with the Southwest Branch. Simons responded that the Library had been given a levy target number by the County Executive. The year prior the Library put in a budget with a \$138,000 deficit. This deficit was not funded and there was no additional money given by the County Board or the County Executive. The Library Board chose to use a large portion of its reserve carryover fund to fund the deficit. This reserve is now down to zero. Simons stated that if they hold off on a few things this year and decide not to spend some of the carryover they may be able to reserve some funds going into 2016. Simons continued that it has been a few years going forward that the Library has used carryover and reserve funds to fund operations. He continued that in 2015 the Library Board did approve to use those funds with the announcement that in 2016 if levy dollars were not there to fund the operation as needed that there will need to be serious cuts, up to and including possible branch closures. Simons said that they are not trying to do big, crazy things that some libraries are doing; they are just trying to keep all facilities open and have enough staff to keep the same hours. Simons continued that when the levy target came out for 2016, in order to meet the target as they were asked to do by the County Executive, the library staff looked at many options; two of which were proposals that could possibly work. The two options that would work were proposed, and one of those options was the closure of the Southwest Branch. The other option was the closure of all branches on the weekends. Under this proposal, the Central Library would remain open on the weekends and the regular winter hours would remain intact. Summer hours are reduced at the Central Library and they would not do that in an attempt to compensate for branches not being open. Simons continued that when they looked at the comparison between the two, they looked at what would impact the entire County population the most and what would impact them the most would be the weekend closures. The Library Board then reluctantly chose to go with the closure of the Southwest Branch in order to present a balanced budget. Simons said this illustrates a short-term problem which is how to fund the system and keep the Southwest Branch open. Long-term there are different challenges including how to be sure the Library does not get to this point again.

Simons continued that after the balanced budget was submitted, the County Executive contacted him and stated that he did not like the idea of closing a branch and they had a meeting. The County Executive was willing to give additional money if the Library could find ways to reduce the optimum budget. Simons stated that if they did find ways to reduce it, it would be kicking the can down the road but would solve the short-term problem this year of keeping all of the branches, including the Southwest Branch, open for 2016. The Library Board met recently to approve the arrangement that was worked out with the County Executive, at which time Supervisors Kaye, Zima, Campbell, Evans and Gruszynski were in attendance and spoke about the impact of the closure of the Southwest Branch on their constituents. The Library Board then voted to approve the full deficit budget at the level that would allow for the expansion of the Southwest Branch if the optimum was achieved. If the optimum budget is achieved, then there should be future planning for the associated extra \$17,000 of operating costs with the expansion.

With regard to the East Branch, Campbell asked how much the rent was. Simons responded that it was in the area of \$74,000 per year. Campbell asked why that branch was not considered for closure. Simons answered that they have a lease there through 2018 and there is no ability to get out of the lease without a penalty. Simons stated they did look at all of the branches and did not specifically focus on Southwest. Campbell did not think the rent of \$74,000 seemed prudent. Simons stated that there are 120,000 visits to the East Branch compared to 73,800 visits at the Southwest Branch. Campbell stated that the rental issue never seems to be addressed and Simons stated that they are looking at several properties that the County already owns to see if something could be utilized as library space.

Supervisor Zima stated that the expansion project started in the fall of last year. There have been a series of monkey wrenches and red herrings. First was a bid that was 2 ½ times what it ended up being. Next there was political football that historically the Southwest Branch has become. Zima felt that any time the Library does not

get their way they throw away the Southwest Branch and the people come with their torches and things turn around. He is not in favor of any kind of deal that results in talking about this every year. Zima stated that all that is being done is laying out barbed wire and pretty soon the bid will be no good and the project will not be moved forward again. Zima continued that the Southwest Branch is highly used and would be more used with the expansion. It is a popular place and the Library Board, with all due respect, has basically used the branch for political reasons. Zima continued that everyone he knows supports the library system, and although the County Board has the control of the purse strings, they do not have control to say what gets done. He felt it was time to move forward with the expansion. He does not understand why every year the County Executive wants the budget to go down. Zima did not think it was rational to keep saying that they want to close the Southwest Branch. Zima thinks the expansion should be paid for in the sure path through the County, pending repayment out of those funds. He thinks we need to get practical about getting this done and get the shovels in the ground.

Kaye stated that St. Joe's School will be reopening and will bring a lot more kids to the area. Campbell also stated that there are a lot of homeschoolers who use the Southwest Branch as well. Kaye thinks his proposal is a good one and the funding is right there. He does not want to see libraries regress.

Van Dyck stated that he will not support Kaye's motion as he does not agree with the clause that the Library Board sign an agreement not to close the Southwest Branch as he felt that was up to the County Board to decide. Van Dyck felt that the issue of the funding necessary to keep the branch open really is in the hands of the County Board and he does not believe that anyone on the Library Board said they wanted extra money to keep the branch open. What the Library Board said was here is the budget that is being put forward at this point in the budget process but under the guidance of saying that if there are no additional monies other than what was appropriated out of the general fund last year, then there is not enough money to fund operations as they exist today. He noted that this is a fact and something would then have to get cut from the budget, whether it be in the area of services or closure of a branch to meet the budget. What needs to be determined is what is in the best interest of the County in regard to how to make that happen. Van Dyck stated that while politically cuts in services are the easiest to sell, closing a branch is much more visible and much more politically difficult to do, but that does not necessarily mean that it is wrong. Van Dyck continued that there are ways to make it work because it is politically easier for the 26 people on the Board to make it work because nobody wants to be the one to throw up their hand and say they are not going to give enough funding so a branch needs to be closed, but let's blame the Library Board for making that stupid decision when they could have done something else but nobody had any ideas. Therefore, if the County Board funds the library system to the point that is necessary, there will be no talk about closure or cutting services. If the Board says they will not give any more dollars, something has to give. Until the vote gets taken in November, we don't know that that is going to be the case.

Kaye asked Simon if the County Executive gave more money than last year and Simon indicated that he did. Van Dyck stated that those funds were given to cover a specific increase in an allocation. Expenses were increased for technology and the County Executive gave funds to cover that, so it is not an increase in the budget; it is a wash.

Campbell stated that the Board represents constituents and she asked that this be remembered in this process of pencil pushing and bean counting. She would like to see the underserved population at the Southwest Branch taken into consideration and be remembered. She feels there is a directive at one end to do what is fiscally responsible, but on Nicolet Federated, the trend in libraries is to go to community branches all around. She felt that it is regressing to attack the very thing that is going to sustain. Campbell also wants to be sure the people who elect the Board are being served as the purpose of the Board is to represent the people who want to have services for the tax money that they pay.

Zima asked what the total library budget is and it was indicated that it is about \$7 million dollars. Weininger stated that levy was increased by \$94,000 and last year the library was short \$130,000 plus there were some other additional increases. Weininger continued that he has not had a chance to review the budget yet, but he thought the \$320,000 includes an extra housekeeper and additional funds for travel and training. Van Dyck stated that with the additional cuts that were proposed at the last Library Board meeting which were not approved, he believes \$160,000 is what is being talked about. Zima noted that that was 2.5% of the budget. Zima asked if it was a fair statement that to appease the desires of the County Executive, the budget would be reduced by 2.5%. Van Dyck stated that that would be a fair statement if that is what the County Board ultimately decides. Zima responded that they are saying the only way to do that is to cut it all out of one place and nothing

out of any other place, but no logical person thinks that way. Katers asked Zima for clarification on this and Zima responded that the Library Board's way to solve the 2.5% decrease that the County Executive asked for was to take it all out of one branch and that was the end of it. Katers stated that that was not correct; it was not to take it out of one branch, it was take it out of the budget all together. Katers stated that the closure of the Southwest Branch was one of the options, but that was not one of the options chosen. Katers stated he has no interest in closing any branches, but his point is that just because we are not talking about closing branches does not mean that the library system is flourishing. If you look at Central's numbers, the cost per visit is staggering.

Zima felt that the white elephant is the Central Library. He stated that the big outdated facility needs to be kept breathing and the Library Board felt that the way to do that was to close the Southwest Branch. Katers stated he did not disagree, but he is here for the constituents and from his aspect a big part of what the Board does is not spend money frivolously and to be expanding on a facility to allow a few more stations for computers and a few meeting rooms and some extra open space may not be valuable when the library is operating at a deficit. This deficit has gone from \$160,000 to \$315,000 and nothing is being done at this time to help that.

Zima stated that the deficit is according to the artificial suit of armor that the Executive placed on the budget and has nothing to do with anything in reality. Zima stated that someone set what the figure should be, but the County Board can say whatever they want. Katers stated that he agreed with Zima and the library has been hammered the last few years. He felt the reserve fund was a living breathing thing that was there for big projects, but in 2 ½ years it has been reduced to zero. Katers realizes that the County Executive has a very difficult job, but it does seem to him that the library has been hammered the last several years.

A discussion ensued with regard to the motion currently on the floor. Weininger stated that if it was the desire to take the funds out of the unassigned fund balance this should be referred to Administration Committee with a request for a resolution to accept the bid of Silvercrest Construction and to take funds out of the general fund. Zima felt that language should be added to the motion that it is pending reimbursement. Gruszynski stated that the money is set aside for Central Library and he felt that it should remain there, but he would support taking the funds out of the general fund.

Van Dyck stated that he will support this motion at this point to get it to the County Board level, but he will not support it at the Board level. He stated that this has nothing to do with the Southwest Branch. Van Dyck stated that he understands the demands and that there is a lot of usage, but he felt that all branches suffer from a lack of computers and space at peak usage times. To correct these issues at one spot does not make sense to him. Kaye responded that this would be a beginning and Campbell added that it is taking a stance in terms of what our priorities are as a Board and who we represent. She continued that Administration can have their priority as to what they do to balance the budget and the Board can too. The priority of the Library Board should be to keep the branches open and the priority of the County Board should be to support that in any way they can.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to approve the bid of \$204,500.00 by Silvercrest Construction Group, take \$248,537.00 out of the General Fund and have a resolution drafted and sent to Administration Committee. Vote taken. Ayes: Van Dyck, Campbell, Gruszynski, Kaye Nay: Katers. MOTION CARRIED 4 - 1

7. Discussion and possible action re: redesign and replacement of parking lot at Central Library.

Motion made by Supervisor Gruszynski, seconded by Supervisor Katers to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

At this time the Committee went back to Item 2.

8. Director's Report.

Library Director Brian Simons reported that the Summer Reading Program is finishing up and they had about 10,000 kids participate this year, which is about average. One of the other things the library will be working on for 2016 will be collaboration with UW Extension to do a financial book discussion series. They are looking to

do one discussion at the Extension for three books and there will also be other discussions around the County at library branches to give a variation of locations for patrons to attend. The three books that the UW Extension vetted are new books and they may be able to start this in early November. The first book deals with how to teach kids to be money smart and not want everything, and November is a good time of year to talk about this as it is getting to be holiday time.

Simons continued that the other thing they will be doing in 2016 is a financial literacy series so the book discussions will be a part of the bigger series. They will be doing one program a month and in the months where there are book discussions they may do a second program. The series will cover everything from how to be cash solvent, how to use credit, how to buy a home, etc. Along with the UW Extension, the Library will be working with Neighbor Works and other non-profits as well as seeking volunteers with some of the for profit organizations in the County.

Van Dyck asked how the process to hire a Deputy Director is coming along. Simons responded that it took some time to get the new job description approved and the position was posted shortly thereafter, but it's only been out there a few weeks. He has had some verbal interest and is hopeful that there are some qualified applicants. He is hoping to do interviews in September and have someone in place by October.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

Museum

9. Budget Status Financial Report for June, 2015.

Motion made by Supervisor Katers, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

10. Director's Report.

Museum Director Beth Lemke welcomed the Committee to the Museum. She noted that the walls have been freshly painted and she wished to thank Sherwin Williams for donating the paint and Renco Machine for providing the labor to paint the rooms. Lemke continued that the Museum is preparing for their December 8 Foundation Event, A Night at the Museum. They are taking a number of small steps to get the space improved for the event.

Lemke continued that there are many promotional pieces running at this time for various exhibits and programs including Spies and Extreme Deep. In lieu of the JEM grant and using some County appropriations and getting some in kind work, there is a good combination of promotions.

Lemke also informed that as they move into the 2015 – 2016 school year they have repackaged their school tour program and she asked that information that was sent out be shared with people in the education circle. She noted that there are three youth based programs that are also appropriate for homeschool audiences and the Foundation has funding for schools and schools are taking advantage of this.

Lemke stated that they have also been reviewing all of the production timelines, especially when it comes to promotional timelines and most of the programming is planned through March of 2016.

With regard to the Governing Board, Lemke informed that they had a great discussion regarding fee structure and they will continue on with the budgeting process. She stated that they are in a good place for 2015 and 2016 came in at no increase and no deficit. She would be happy to answer any questions anyone has with regard to the budget process and how the goals and objections were planned from the initiatives to the goals and strategies and then to the other pieces to the budget process.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

Golf Course11. **Budget Status Financial Report for June, 2015.**

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

12. **Superintendent's Report for July, 2015.**

Golf Course Superintendent Scott Anthes provided the Committee with the Golf Course Financial Statistics for July, 2015, a copy of which is attached. He noted that rounds in July were pretty consistent and ended up being about 18 rounds above 2014 and roughly 400 rounds above 2012. Total revenues were slightly below last year's figures and above the 2012 figures. For this year the golf course is roughly \$40,000 - \$50,000 ahead of revenue from last year.

Van Dyck asked if this trend holds, what the figures may look like for a surplus at the end of the year. Anthes responded that because they kept the mechanic position open, they are looking at a \$60,000 savings. Last year they returned their payment of \$30,000 plus \$154,000 of profit so about \$185,000 was returned and Anthes felt that the 2015 figures would probably be about \$30,000 more than that.

Anthes continued by speaking about the pump house and said that water is like blood at the golf course and they rely on it heavily, especially this year with the lack of rain. During a storm in July, there was a lightning hit to the pump house. A professional was called in and they were able to get one pump running so they still had water, but there was also a lot of hand watering being done so everything was kept at a satisfactory level. Anthes continued that the good news is that it appears that insurance will cover the expenses. He continued that they pulled one of the motors off which had to be lifted out of the roof of the building and the motor had to be taken to Milwaukee to be worked on before it was reinstalled. The pump is now fully operational but Anthes was advised that the pumps down in the wet well are getting old and not spinning as freely and that is something that should be budgeted for in the next several years.

Additionally, the pond has been repaired and Anthes is waiting for the Tribe to fix the patch of asphalt that had to be dug up for the culvert. The pond has been sprayed for weeds and Anthes stated that there is some donated money in a fund and he is looking at using some of those funds to dig the pond deeper and put in a fountain along with a sign thanking the donor.

Lastly, Anthes stated he received a call last week from Corporation Counsel who informed him that she had spoken with the Oneida Nation and their recommendation is that an easement not be done, but that a service line agreement for one purpose be done instead. This would be a faster process than doing an easement. The agreement could be done in a month and Corporation Counsel is working on the verbiage for that. If it is under a certain dollar amount, the agreement will not need Board approval and they can get it done quicker.

Motion made by Supervisor Katers, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

NEW Zoo & Park Management13. **Parks Budget Status Financial Report for June, 2015.**

Assistant Park Director Matt Kriese stated that Adventure Park figures through June are above the 2014 figures by \$9,561. July figures are a little lower, but are not finalized yet. Van Dyck asked Kriese to put together a recap of 2015 towards the end of the season showing a comparison of what was projected when the Adventure Park was proposed two years ago with what it did. He recalled that there were a lot of statistics thrown out as far as dollars and the transfer of money out of the County budget and some other things that were supposed to be triggered and he would like to see an update to see where it all stands.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. **MOTION CARRIED UNANIMOUSLY**

14. **Parks Open Positions Report.**

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

15. **Approval of bid for Bay Shore dredging (bid tabulation to be handed out at meeting).**

Kriese provided the Committee with the bid tabulation, a copy of which is attached. He stated that this project went out for bid last year and the County had a contract with Veit, but there was ice forming on the Bay in November and Veit was worried about their pumps so they had to back off of the project. The contract was pulled and was put out for rebid and Veit was the only bidder. Funds are in the budget and the project, if approved, should be started in early October. Van Dyck asked if there are others who do similar work and Kriese said that last year they had several bidders and he does not know why no one else bid this year. Kriese stated that last year's contact with Veit was \$84,000, but that is because they were doing another project nearby and they were going to pull their dredge from one project and move right to Bay Shore. He felt that the current bid of Veit is not an alarming number by any means and noted that the other bids last year were all in excess of \$108,000.

Motion made by Supervisor Katers, seconded by Supervisor Kaye to approve the bid of Veit & Company Inc. for \$104,100. Vote Taken. MOTION CARRIED UNANIMOUSLY

16. **Discussion re: maintenance on State Trails within Brown County.**

Kriese stated that this was put on the agenda due to a citizen concern. Kriese showed the Committee some pictures of portions of the State trails maintained by Brown County versus some surrounding counties. Kriese stated that the citizen complaint was with regard to the Mountain Bay Trail and the lack of maintenance over the last few years. Kriese did acknowledge that there are a few reasons that the trails are not maintained as they were several years ago and stressed that there is not a lower standard. He noted that the trail was put in in 1996 and it has not been resurfaced since then and he felt that it is in pretty good shape. The concern of the citizen was that it was difficult to push wheelchairs down the trail and a comparison was made to a sidewalk but Kriese noted that there is no comparison between a trail and a sidewalk as they are two very different things. Animal holes were also a concern and Kriese noted that it is pretty tough to get rid of the gophers. He stated that the State requires two inspections per year, but Brown County is out there weekly for inspections and there are staff members dedicated to the trails. He felt that the bottom line of the citizen concern was that she wanted the trail paved. The day after Kriese received the citizen letter he received a phone call from a gentleman who was interested in fundraising to pave the Mountain Bay Trail. Kriese put the two people together and they are potentially looking at starting an MOA and a fundraising effort. Kriese stated that it would be about \$500,000 to pave three miles which is something the County is probably not going to do in the near future.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

17. **Discussion re: permitting issue with the Way Morr bridge project.**

Kriese informed that this is a moot point and has been figured out. He stated that the Lions Club wanted this on the agenda and initially they were going to attend the meeting, but working with the engineers Kriese felt this was cleared and the permits would go through, but there were concerns that there could be additional costs of about \$12,000.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

18. **Approval of 2015 hunting dates and seasons in the Parks.**

Kriese distributed the 2015 Deer and Waterfowl Hunting guidelines, a copy of which is attached. Kriese stated that there is no late bow season at the Reforestation Camp because they never know when the ski trails will open

and they do not want hunters to interrupt the skiers and vice versa. They do their best to mitigate all concerns and make sure that all users have an opportunity to play in the parks. Katers asked about the permitting process at Barkhausen and if this only applies to Barkhausen. Kriese responded that Barkhausen is by permit as there were problems in the past and he noted that the Reforestation Camp is the second busiest. He noted that the State recommends two hunters per 40 acres as a safe standard.

Van Dyck stated that he personally thinks the County should be charging something for the luxury of being able to hunt on County property. He noted that there are user fees for all sorts of other things and further, the County has to pay to keep these facilities up. He is not into nickel and diming everyone, but it does seem odd that it is a free for all for the hunting. Kriese stated that money is a good thing, but ultimately the hunters are doing the County the favor of managing the deer herd.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

19. **Approval of friend's group contribution; *motion at July meeting: To hold the policy for 30 days.***

Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

20. **Budget Adjustment Request (15-53): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to allocate \$20,000 of salary savings from the Executive' budget to the Park Department for the partial funding of park improvement projects to be administered by various Friends of the Parks groups. These Friends of the Park groups will raise donations to fund the majority of the projects and Brown County will recognize contributed capital for these donated assets. The Friends of Neshota Park is fundraising for a playground at Neshota Park with a total cost of \$35,000. Brown County will allocate \$10,000 of the \$20,000 Executive Salary savings to this project. The Wayside Morrison Lions Club is fundraising for a new bridge at Way Morr Park with a total cost of \$35,000. Brown County will allocate \$10,000 of the \$20,000 Executive salary savings to this project. Bay Nordic Ski Trail group is fundraising for lighted ski tails at the Reforestation Camp with a total cost of \$270,000.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

21. **Resolution re: To approve an easement from Brown County to the City of De Pere for a sanitary sewer line.**

Katers found it strange that the line has been there but there was not an easement granted when the sewer line was put in. Kriese stated that this is almost right at the water line and was missed when the line was put in. This is more of a formality to get it cleaned up.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

22. **Field Staff Reports/Attendance Reports.**

Park Manager Rick Ledvina commented on work he had done on the Mountain Bay Trail when it was built and he is now back and it has come full circle and looks good.

Motion made by Supervisor Katers, seconded by Supervisor Kaye to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

23. **Assistant Director's Report.**

Kriese stated that he has been pretty consumed with the budget lately, but he did want to bring up a few items. First, he noted that the County contributes \$18,000 annually to the City of Green Bay for Triangle Hill

maintenance. In the past this has been pulled out of the budget and put back in and he noted that there is an incredibly long history with this contribution. Brown County owns Triangle Hill but the City of Green Bay runs the hill and keeps all of the revenue. The County is completely out of the loop per a resolution in 1977 which states specifically that Brown County pays 50% of the costs and the City of Green Bay gives Brown County 50% of the revenue. This changed a number of years ago to where this agreed upon \$18,000 was going to be a contribution, but Kriese did not know the exact reason for this. The City does not want to lose the County's contribution and feels that 40% of the taxpayers in Brown County are City residents and there is no value of County parks in the City so Brown County needs to continue paying the \$18,000. Kriese stated that he does not agree with this or disagree with this, but he is looking at this in this budget cycle and he would like the Committee to think about this and keep it in the back of their minds.

Kriese stated that from looking at the direct cost of Triangle Hill, during a decent winter they would make profits in the area of a few thousand dollars. In a bad winter there may be a loss of a few thousand dollars. Van Dyck stated that coincidentally the expenses come very close to wiping out any revenues. Campbell asked where the donation goes to when it is given to the City. Kriese stated that it goes into the park budget, but it is an interesting concept with a large dollar amount. Katers stated that this is an interesting topic given the fact that the County owns the property.

Kriese also mentioned several programs they have going on, including Youth Waterfowl Day at Barkhausen, see attached information. They have also done some additional marketing with the Parks this year including banners and a billboard to keep the people coming to the facilities.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

24. Zoo Budget Status Financial Report for June, 2015.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

25. Zoo Monthly Activity Report for July, 2015.

Zoo Director Neil Anderson stated that July had 9 days with temperatures of 85 degrees or above. From a zoo standpoint, when the temperatures are above 85 degrees attendance goes down and this year they were down about 8,000. Overall the attendance is down about 7,785 from 2014 but up 7,104 from 2013. Anderson stated that one of the things that he will be looking at including in the 2016 budget use of funds from the fund balance to be develop a new strategic masterplan. He will put in \$125,000 which will lay out a new masterplan taking the entire site into consideration. The masterplan will also include the business plan. Anderson talked about some of the projects they have done over the last few years and the Zoo has been able to maintain their attendance without having any new animal exhibits. They keep things fresh with new programs, but it will be nice to turn the corner of getting the tough fundraising done for building projects. He noted that the opening of the giraffe exhibit increased attendance to 270,000. He knows that keeping the new in the NEW Zoo is something that desperately needs to be done. Anderson stated that they saved in their fund balance to have the opportunity to do this masterplan and the timing is good to do it now.

Anderson also reported on Feast with the Beasts that was held recently and was a sold out event. There were 1,251 attendees and 43 vendors. This is a great event that supports education efforts. Anderson continued that they are going to be working on building partnerships with businesses to host free admission days. He provided information on a free admission day being sponsored by Broadway Automotive on August 11 where the first 1000 visitors will get in free. This is good PR for both the businesses and the Zoo. Anderson continued that they are in the process of moving into the new animal hospital and the lion will be a patient soon for some dental work, as will a snow leopard that has a tumor behind his eye. Anderson talked about several other animals that will be joining the Zoo soon. In addition he noted that Zoo Camps are finishing up for the summer and one of the other things that has become very popular are the Zoo Snoozes.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

26. Zoo & Park Management: 2015 Five-year Capital Improvement Plan (CIP).

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY

Other

27. Audit of bills.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to pay the bills. Vote Taken. **MOTION CARRIED UNANIMOUSLY**

28. Such other matters as authorized by law. None.

29. Adjourn.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to adjourn at 7:38 pm. Vote Taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Recording Secretary

Southwest Addition

Non Construction One Time & Recurring Costs

One Time Costs	
Item	Cost
State and local building permits	\$1,446
Computers & A/V equipment	\$12,833
Wired data pulls	\$4,500
Additional Wireless access point	\$1,000
Furniture	\$24,258
One Time Costs	\$44,037

Recurring Costs	
Item	Total
Utilities	\$2,437
Maintenance	\$3,258
Cleaning	\$5,419
Additional IS Chargeback	\$6,000
Recurring Costs	\$17,114

6e

Motion 1:

For Corporation Council to draft a resolution to PD&T allocating \$248,537.00 (low bid of \$204,500.00 and \$44,037.00 of one time cost) out of the Central Library Renovation Fund (Levy funds) accepting the low bid for the expansion of the Southwest Library Branch by Silvercrest Construction Group.

Plus an additional amount of \$120,000.00 be allocated to Public Works Department (\$52,446.00 levy funds and \$67,554.00 of bond funds) for replacement of the parking lot at the Brown County Central Library.

Prior to allocating any funds from the Central Library Renovation Fund that the library board signs an agreement they will not close the Southwest Library.

Central Library Renovation Fund \$300,983.00 (levy)

Low bid (\$204,500.00)

One time exp. (\$44,037.00)

\$52,446.00

Central Library Renovation Fund \$980,000.00 (Bond) Bal. 912,446.00
67,554.00 —

Total Central Library Renovation Fund \$1,280,983.00

GOLF COURSE FINANCIAL STATISTICS
For July, 2015



GOLF COURSE REVENUE:

	July ROUNDS	July REVENUE	YEAR TO DATE ROUNDS	YEAR TO DATE REVENUE
2015	6,824	\$ 173,891.50	20645*	\$ 491,589.25
2014	6,806	\$ 175,325.00	18174**	\$ 442,281.97
2012	6,263	\$ 149,765.50	23415***	\$ 508,443.50
TOTAL SEASON PASS REVENUE				
			2015 \$	117,393.41
			2014 \$	112,464.52

PRO-SHOP SHARED REVENUE (CARTS):

	July COUNTY SHARE	YEAR TO DATE COUNTY SHARE
2015	\$ 37,127.00	\$ 95,233.40
2014	\$ 36,348.00	\$ 82,565.20
2012	\$ 12,725.10	\$ 37,375.20

SAFARI STEAKHOUSE SHARED REVENUE:

	July COUNTY SHARE	YEAR TO DATE COUNTY SHARE
2015	10,161.91	\$ 44,336.47
2014	11,583.30	\$ 47,976.02
2012	9,931.82	\$ 46,247.21

Golf Course Opening Day

2015 *April 10th

2014 **April 23rd

2012 ***March 16th



Tabulation Record / Intent to Award Documentation

US 305 E. Walnut Street, Green Bay, WI 54305 US Phone: (920) 448-4040 US Fax: (920) 440-4036 US
 US Web: www.co.brown.wi.us US

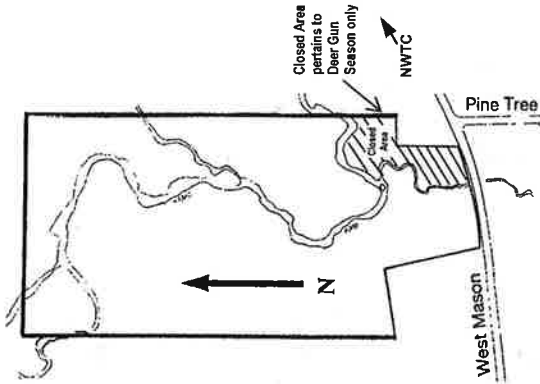
Project Number: 1990
Project Name: Harbor Dredging at Bay Shore Park
Type of Project (RFB, RFP, RFQ): RFB
Purchasing Representative: Dale DeNamur
Due Date: July 28, 2015 **Location:** Brown County Clerk's Office
Opening Date: July 28, 2015 **Location:** Northern Building, 2nd Floor, Room 201

CONTRACTOR	CITY, STATE	BASE BID	ADD ALTERNATE BID 1	BID BOND	Addenda Acknowledged?			Intent To Award
					ADD 1 - Site Visit Attendance List	ADD 2 - Q&A		
1 Veit & Company, Inc	Rogers, MN	\$ 104,100.00	\$ 77,760.00	Yes	No	No		X - Base Bid Only
Note: Failure to acknowledge the addendums are considered a minor informality. Addendums would not have any effect on pricing.								

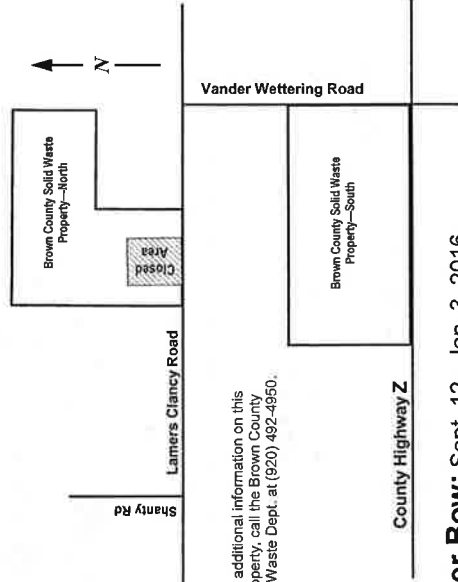
Vande Hei Property

Deer Bow:
Sept. 12 - Jan. 3, 2016

Deer Gun:
Nov. 21 - Nov. 29



Brown County Solid Waste Town of Holland



For additional information on this property, call the Brown County Solid Waste Dept. at (920) 492-4950.

Deer Bow: Sept. 12 - Jan. 3, 2016
Deer Gun: Nov. 21 - Nov. 29

Hunting on County Park Lands - 2015

Managed hunts for white-tailed deer are scheduled during the 2015 Wisconsin hunting season on Brown County park lands. In addition, waterfowl hunting will be permitted along the shoreline areas at the Fort Howard Paper Foundation Wildlife Area and at Lily Lake Park during the regular waterfowl season. **Bag limits, daily hours, and licenses are in accordance with those rules and regulations established by the Wisconsin DNR.**

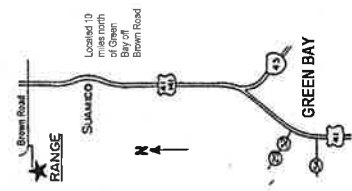
Additionally, there will be **NO** early goose, teal, extended muzzle-loader, youth gun hunts or additional deer hunts on any park properties. All other park lands, except those specified in this brochure, will be closed to hunting during the 2015 season. **The WDNR season dates in this brochure may change due to pending rule changes—please contact the DNR for up-to-date info. Note that archery season closes with the Statewide Closure even though some Parks may be in metro units.**

- Following is a summary of the regulations for those parks open to hunting during 2015:
1. Firearms & bows are permitted only in open areas during specified times & dates.
 2. Permanent blinds and stands are not permitted. All stands and blinds must be removed at the close of each day. Trees and vegetation cannot be removed.
 3. Baiting allowed (or not allowed) per State DNR mandates. See current DNR regulations for baiting rules and regulations.
 4. Possession of any firearm or bow, unless enclosed in a case or unstrung, is prohibited in any closed area.
 5. Permission must be obtained from the Park Manager before pursuing any wounded game within a closed area.
 6. **SMALL GAME HUNTING IS NOT PERMITTED ON ANY COUNTY PARK LANDS.**

Hunters

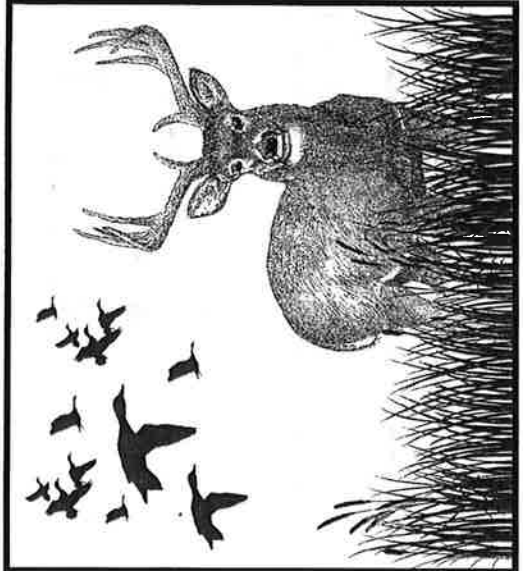
Get your rifle **bow** sighted at the **Brown County Rifle Range**

Open Dates and Hours:
September - Saturdays only
Beginning September 19
10:00am - 3:45pm
October - Saturdays & Sundays
8:00am - 3:45pm
November
November 1-20
8:00am - 3:45pm
100 yard range - covered benches-open rain or shine
\$7.00 per gun/bow or person
Includes targets and assistance



Site In Lanes Available For Archery & Crossbow!

2015 DEER AND WATERFOWL HUNTING

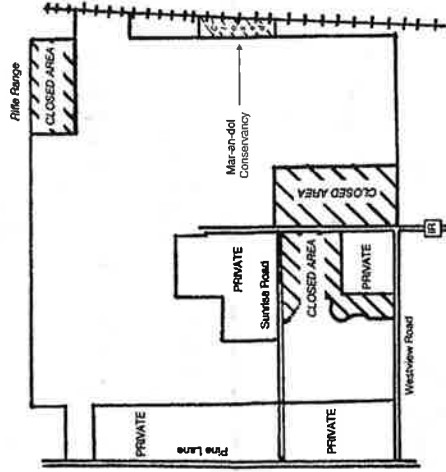


Brown County Park Department

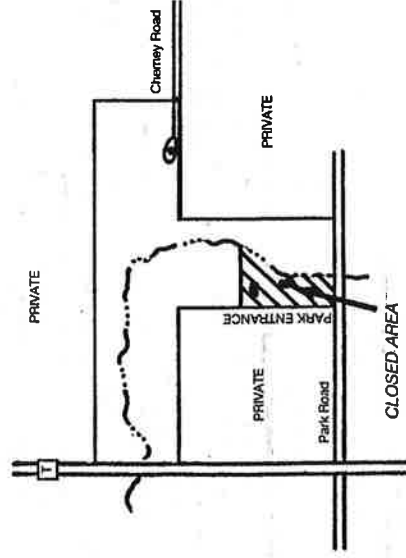
1150 Bellevue St, Rm 151 • Green Bay, WI 54302 • (920) 448-4466
Visit browncountyparks.org - Interactive Maps Now Available



Neshota County Park

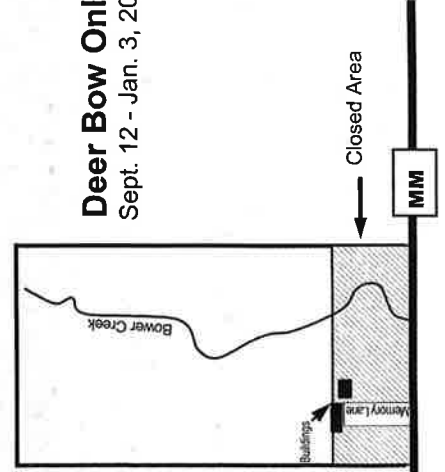


Deer Bow Only:
Sept. 12 - Jan. 3, 2016



Lily Lake County Park

Deer Bow: Sept. 12 - Jan. 3, 2016
Deer Gun: Nov. 21 - Nov. 29



The map shows the Fort Howard Wildlife Area. A large area on the left is labeled "CLOSED AREA" and is filled with diagonal hatching. To the right of this area is a "Parking" lot. Further right is a "Waterfowl Hunting Zone" indicated by a dotted line. The area is bounded by "Linville Rd." to the north and "County Road" to the east. A north arrow points towards the top left. A silhouette of a person hunting is shown in the top right corner.

Deer Bow:

Sept. 12 - Nov. 19 **Ft. Howard Wildlife Area Only**
Nov. 30 - Jan. 3, 2016 **Both properties**

Deer Gun:

**Nov. 21 - Nov. 29 By Special Permit Only
(Apply Aug 1 - 15)**

For more information on this property contact the Preserve Office at (920) 434-2824.

Sponsored by the
Green Bay Duck Hunters Association

In conjunction with
Brown County Parks & Brown County Conservation Alliance



& **WI Ducks Unlimited**

Youth Waterfowl Day

August 8, 2015

Barkhausen Waterfowl Preserve

9:00 a.m. – 1 p.m.

**FREE!
Open to the
Public!**



Duck and Goose Calling Demonstration

Provided by
Past Wisconsin State
Goose Calling
Champions



Field Hunting Demonstration

- Layout Blinds
- Decoy Spread
- Duck Calling
- Flagging

Water Hunting Demonstration

- Boats
- Skiffs
- Canoes
- Water Blinds
- Decoy Spread

FREE:

T-shirt
Hats
Duck Calls
Lunch



Dog Training Demonstration

- Retrievers
- Dog Handling

Similar to ESPN Outdoor Games

Must Pre-register

for this great event with the Brown County Parks
at 448-6242



DELTA 23
WATERFOWL

NEW ZOO & Adventure Park

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 662-2400 FAX (920) 434-4162
E-MAIL JELEN_PE@CO.BROWN.WI.US



PATRICIA E. JELEN

OPERATIONS MANAGER

FOR IMMEDIATE RELEASE:

August 11 is Free Admission Day at the NEW Zoo Sponsored by Broadway Automotive



Tuesday, August 11, is free admission day for the first 1000 people who come in the door of the NEW Zoo. August is Broadway Automotive's 99th anniversary celebration and they are saying "THANK YOU Northeast Wisconsin for your support over the years! Enjoy a day at the NEW Zoo on us!"

No coupon is necessary. Just be one of the first 1000 people in the door to get in free. Come enjoy a "Broadway Burger," "Ford Fries," a "Chevy Slush Puppie," "Hyundai Hot Dog," or even a "Volkswagen Veggie Wrap," to name a few things that will be available for purchase in the NEW Zoo's Mayan Taste of the Tropics Restaurant that day.

The NEW Zoo opens at 9:00am and closes at 8:00pm on the 11th.

Regular NEW Zoo admission fees are: Adults: \$7.00, Children (ages 3-15) & Seniors (62 and older): \$5.00, and Children 2 and under: Free. **Summer hours are 9 a.m. to 8 p.m.**

Additional information about the zoo, including upcoming events, can also be found on our website at www.newzoo.org

Become a fan online at .../NEWZooGB:

